The G.L. B.E. School

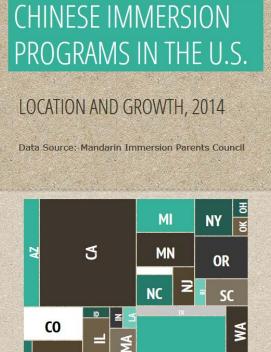
The ABC's of Starting and Managing a Nonprofit

Margaret (Peggy) Sharkey www.globeschool.org NCLC 2015, Atlanta, GA

Disclaimer: This information is not intended to replace the advice of a lawyer.

Program Growth: Good News, Bad News





DE

GA

UT

M

http://miparentscouncil.org/full-mandarin-immersion-school-list/ https://infogr.am/app/#/edit/psharkey_1394388041

Program Development Choices



National Association of Independent Schools







http://www.nais.org/Articles/Pages/Trustees-Guide.aspx?src=audience

The Nonprofit Route



Meeting Incorporation Requirements



Applying for 501(c)(3) Status



Managing a Nonprofit Board



Additional Resources: https://www.pinterest.com/globaissance/nonprofit-resources/

Meeting Incorporation Requirements

Your State Agency: Department of State? Department of Education?

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Develop Nonprofit Identity and Officers/Trustees

State Name Requirements; DBA; Logo Mission, Vision, Values Marketing Materials Board Training Infrastructure; Network of Advisors and Volunteers



http://www.irs.gov/Businesses/Small-Businesses-&-Self-Employed/State-Links-1 http://foundationcenter.org/gainknowledge/map/start-up-map.html

Meeting Incorporation Requirements

File Articles of Incorporation and Request EIN

Tax-exempt Purpose Clause (Charitable? Educational?) Dissolution Clause (Dedicating Assets to another 501(c)(3) Nonprofit)

Adopt Bylaws, Budget, Policies

Conflict of Interest Policy Nondiscrimination Policy

File Applications

Form 1023 for Nonprofit Status



http://www.irs.gov/Businesses/Small-Businesses-&-Self-Employed/Apply-for-an-Employer-Identification-Number-(EIN)-Online http://www.nolo.com/legal-encyclopedia/nonprofit-corporation



B Applying for 501(c)(3) Status

Form 1023

Prerequisites

Articles of Incorporation with purpose and dissolution clau EIN Authorization Documents

Checklist

Tax-exempt Purpose (Charitable? Educational?) Dissolution Clause (Dedicating Assets to another 501(c)(3

Interactive Fillable Form

Schedule B. Schools, Colleges, and Universities

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B Applying for 501(c)(3) Status

Form 1023

Application for Recognition of Exemption

Identification of Applicant **Organizational Structure Required Provisions in Your Organizing Documents** Authorization Documents Narrative Description of Activities **Compensation and Other Financial Arrangements** Your Members and Other Individuals and Organizations that Receive Benefits from You Your History **Specific Activities Financial Data Public Charity Status**

Schedule B. Schools, Colleges, and Universities

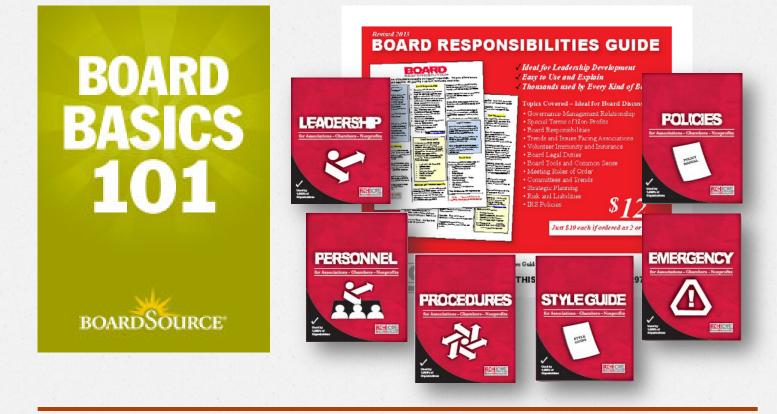
Operational Information Establishment of Racially Nondiscriminatory Policy



http://www.irs.gov/Charities-&-Non-Profits/Frequently-Asked-Questions-about-Form-1023



Managing a Nonprofit Board



http://www.boardsource.org http://www.rchcae.com/books-products/



Basic Principals of Governance

Duty of Care

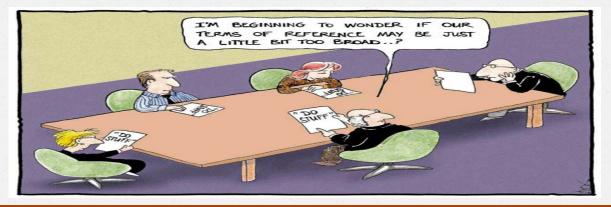
- Practice good business judgment at all times
- > Practice due diligence in decision making

Duty of Loyalty

- > Act in the best interest of the organization
- Avoid conflicts of interest

Duty of Obedience

- Be faithful to the mission and goals
- Follow the governing documents



http://bloch.umkc.edu/mwcnl/resources/documents/overview-nonprofit-governance.pdf



Additional Resources: https://www.pinterest.com/globaissance/nonprofit-resources/