

# Project Supervisor Feedback and Evaluation Form

\* Adapted from Sidwell Friends School Supervisor's Evaluation Form \*

Thank you very much for working with our student. We appreciate your taking the time to fill out this feedback and evaluation form. Your comments will be given the student's service advisor and will be used as part of an overall evaluation of the student's service experience. Please give the completed form to the student or send it directly to the following address:  
School Name, Street, City, State, Zip.

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Supervisor's Name: \_\_\_\_\_ Title: \_\_\_\_\_

Name of Agency/Project: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Please rate the student's performance on the following criteria:

	Below Average	Average	Above Average	Outstanding	Not Applicable
Respect for Staff					
Creativity					
Self-Discipline					
Adaptability					
Reliability					
Leadership					
Self-Confidence					
Energy					
Personal Initiative					
Reaction to Setbacks					

Has the student met the specific responsibilities outlined at the beginning of the project?

No \_\_\_\_\_ Yes \_\_\_\_\_

Have the student's promptness and attendance been satisfactory?

No \_\_\_\_\_ Yes \_\_\_\_\_

How would you rate the student's overall performance?

Below Average \_\_\_\_\_ Average \_\_\_\_\_ Above Average \_\_\_\_\_ Outstanding \_\_\_\_\_

Please comment below on any positive or negative aspects of the student's performance.

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Did the project benefit your agency, staff, or clients? How?

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In what ways could the project have been improved?

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Would you be interested in working with other students in the future?

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Additional comments:

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Supervisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_



Service Advisor's Signature: \_\_\_\_\_ Date Received: \_\_\_\_/\_\_\_\_/\_\_\_\_